

Bisco Industries, Inc.

Supplier Terms and Conditions

General: As a supplier to Bisco Industries, Inc., it is understood that your organization agrees to meet the following requirements.

1. Where required on the Bisco Industries, Inc. Purchase Order, its suppliers must use Bisco Industries, Inc.'s customer-approved special process sources.
2. Bisco Industries, Inc. is to be contacted (by the supplier) in the event of nonconforming product/material. Arrangements for the approval of supplier nonconforming product/material must be as directed by a Bisco Industries, Inc.'s authorized manager or designee.
3. Furthermore, the supplier is required to notify Bisco Industries, Inc. of any changes to a product and/or process and to obtain approval of such change from an authorized Bisco Industries, Inc. manager or designee (if applicable).
4. Bisco Industries, Inc., their customers, and regulatory authorities retain the right of access to all supplier facilities involved in the aerospace order and to all applicable records.
5. Bisco Industries, Inc. requires that all applicable customer/regulatory/AS9100 requirements for the supplier to flow-down to your (the supplier) sub-tier suppliers (includes requirements in the purchasing documents and key characteristics where required). Note: at this time, Bisco Industries, Inc. will not allow the subcontracting of products or services by our suppliers (for aerospace jobs) without our expressed written consent.
6. Bisco Industries, Inc. performs inspection activities to ensure that purchased product meets purchase requirements. They may include:
 - Receiving inspections (of supplier products/services/documents) may be / are performed by a designated Bisco Industries, Inc. employee. Bisco Industries, Inc. verifies the authenticity of the appropriate certificate of conformity, material certificates, etc. and other accompanying documentation by review and comparison (as is appropriate) to the drawing and/or industry specifications or by other means. When necessary, Bisco Industries, Inc. may inspect or audit at the supplier's facility.
 - Furthermore, products are inspected to ensure they meet requirements (dimensions, no foreign object debris/damage, etc.) and the results are recorded (as appropriate). All special processes (anodizing, heat treat, etc.) where the compliance cannot be verified by inspections will require a Certificate of Conformity.
7. When appropriate, Bisco Industries, Inc. may delegate the inspection authority to one of its approved suppliers. Bisco Industries, Inc. will communicate the inspection requirements (including approved monitoring and measurement equipment/methods) and maintain a record of those approved to carry out such inspections.
8. When Bisco Industries, Inc. or its customer intends to perform verification at the supplier's premises, Bisco Industries, Inc. will first state the intended verification arrangements and the method of product release. This information will be communicated on the Bisco Industries, Inc. Purchase Order or via another acceptable purchasing arrangement.

9. Where specified in the contract, the Bisco Industries, Inc.'s customer or customer's representative will be afforded the right to verify at the supplier's premises and Bisco Industries, Inc.'s premises that subcontracted product conforms to specified requirements. Verification by the customer is not used by Bisco Industries, Inc. as evidence of effective control of quality by the supplier and shall not absolve Bisco Industries, Inc. nor its supplier of the responsibility to provide acceptable product, nor shall it preclude subsequent rejection by the customer.

10. To prevent the purchase of counterfeit or suspect/unapproved products, to ensure product identification and traceability, and for other reasons, Bisco Industries, Inc. will institute controls that include the requirement of Material Certificates, Certificates of Conformity, and/or other supporting documentation from its suppliers as is appropriate. These requirements may be specified on Bisco Industries, Inc.'s Purchase Order or may otherwise be communicated to the supplier.

11. Records are available for review by customers and regulatory authorities for a period of 10 years.

12. Bisco Industries, Inc. may also require specific actions where timely and/or effective corrective actions to a supplier issue(s) are not achieved. These actions may include but are not limited to any or all of the following: withholding payment until the issue is resolved, removal of the supplier from Bisco Industries, Inc.'s Approved Supplier List, and legal actions.